

# Call for Articles, Projects and Papers

Journal of the Indian Institute of Architects invites original and unpublished contributions from members (academicians, practitioners and students) under the three categories given below.

In order to be accepted for publication, all material sent in these categories should be sent in the following components:

1. MS Word document file with text only. Please do not format it in anyway. The numbered captions for all the images will also be in this document.
2. Folder with all images (minimum 300 dpi), numbered according to the captions given in your text file
3. Photograph of the author/s (minimum 300 dpi)
4. Author biodata – Maximum 50 words.
5. PDF (optional)– showing the intended layout. This pdf should include text and all images, with numbered captions.

## **Category 1 : Essays, interviews, articles, book reviews (pgs. 2 - 4)**

Essays, interviews, articles (1500- 2500 words) and book reviews (600 and 750 words) in the areas of architecture, planning, urbanism, pedagogy, heritage, technology, ecology, theory and criticism, visual design, practice or any other relevant subject pertaining to the built environment. (Details of the format will be available on the JIIA website).

- For a design project, please include the “Fact File” with the following details : Project Name, Location, Plot area, Total built up, Structural consultants, Project completion. Also please give the photo captions and credits. Please ensure that the image is referred to within the text. For eg, “As seen in Figure 1...”. This is essential for the layout.
- For design projects, plans and sections of the project are desirable along with the photographs.
- Further, it is important that along with the manuscript, we receive an undertaking from you that the stated architect/ architectural firm is the author of the architectural projects mentioned in the article, and that IIA and JIIA is in no way responsible for any matter or dispute arising out of the publication of the same.

## **Category 2 : Summaries of Dissertations & Thesis (pgs. 5 - 7)**

Summaries of dissertations (2000-3000 words )at the level of B.Arch. & M.Arch., and theses at the Ph.D. level. The Guide for that work will be mentioned as the Co-author. (Format will be available on the JIIA website)

## **Category 3 : Research Papers (pgs. 8 - 15)**

Research papers (2000-5000 words) in the prescribed format. The research may be based on their ongoing or completed research. (Format will be available on the JIIA website). All contributions in this category will be peer-reviewed before being accepted for publication by conducted by academic experts of repute.

## **Category 4 : Contributions from Chapter Correspondents**

(a) *Chapter News*: This includes various interesting activities from the Centres of your Chapters (maxm. 500 words for the news from the *entire* Chapter). All material sent should be sent in the following two components:

1. MS Word document file with text only. Please do not format it in anyway. No pdfs will be accepted. The numbered captions for all the images will also be in this document. This should NOT contain any images.
2. Folder with all images (minimum 300 dpi), numbered according to the captions given in your text file.

(b) *Projects*: Identify outstanding architectural projects of members and send them to JIIA Team to consider for publication. (Please follow the design project requirements as given in Category 1)

(c) *Obituaries* : Obituaries of IIA members should consist of the photograph of the departed soul, the dates of birth and death and a short 50-word note.

Please email all papers and articles through the Chapter / Centre or directly to [jiieditorial@gmail.com](mailto:jiieditorial@gmail.com).

# Category 1

## Instructions to Authors for Submission of Research Papers to JIIA

[For essays, interviews, articles, book reviews]

**Category 1**  
**Instructions to Authors for Submission of Research Papers to JIIA**  
[For essays, interviews, articles, book reviews]

**1. Submissions**

Prospective authors are welcome to send the original and unpublished essays, interviews, articles (1500- 2500 words) and book reviews (600 and 750 words) in the areas of architecture, planning, urbanism, pedagogy, heritage, technology, ecology, theory and criticism, visual design, practice or any other relevant subject pertaining to the built environment for publication to [jiaeditorial@gmail.com](mailto:jiaeditorial@gmail.com).

For a design project, please include the “Fact File” with the following details : Project Name, Location, Plot area, Total built up, Structural consultants, Project completion. Also please give the photo captions and credits. Please ensure that the image is referred to within the text. For eg, “As seen in Figure 1...”. This is essential for the layout.

*For design projects, plans and sections of the project are desirable along with the photographs.*

Submission of an article will imply that it is original, unpublished and is not being considered for publication by any other journal. If the paper is accepted, the author will assign copyrights to the Journal of the Indian Institute of Architects (JIIA).

Contributors are solely responsible for obtaining permission to reproduce any material (including illustrations) for which they do not hold copyright. All sources will be credited by citations in the article. In no case will JIIA or any of the members of its Editorial board be held responsible for any issues arising thereof.

The submissions will be emailed as attachments with the following FOUR components:

- i) MS Word file of only text of the article, including **numbered** captions for illustrations and tables. This file should **NOT** contain any images. All tables here should be editable text and not as images. Also include the biographies of the authors (maxm. 500 words for each author).
- ii) Folder of jpegs of all illustrations (of at least 300 dpi)
- iii) PDF of the entire paper showing intended layout showing all illustrations and tables with respective captions.

**2. Length, style and format**

The length of articles should be as follows:

- essays, interviews, articles (1500- 2500 words)
- book reviews (600 and 750 words)

The articles must be written in English. The language of the paper should be clear, concise and without unnecessary adjectives or repetitions. Unnecessary capitalizations should be avoided. It should only be used as is required grammatically at the start of sentences and for proper nouns. Do not use any bold lettering except for titles and sub-titles. Italics may be used for sub-section titles (refer to the template) and for words in languages other than English. Please ensure that the meanings of these words is made clear in the text or stated within brackets.

Define abbreviations and acronyms the first time they are used in the text

You are strongly advised NOT to format the MS Word document in any way as they will be formatted while making the page layout for the JIIA issue. In case your submission has any such format, it may NOT be considered for publication.

### 3. Referencing in MS Word

In case it is required, authors should use the APA style under the “References” tab of MS Word to cite their sources. This will also help the Editorial team in proofreading. DO not “convert” to text while submitting.

### 4. Illustrations and Tables

It is essential that the illustrations and tables are :

- i) Numbered sequentially in the order in which they are mentioned in the text.
- ii) It is compulsory to refer to all the illustrations and tables by their number in the text of the paper.
- iii) The caption for the illustrations should be ***below*** the Illustration
- iv) The caption for the tables should be ***above*** the Illustration
- v) The caption should follow this format: figure no., nomenclature of object/ building, location, date, description (if required) and source.

Example of caption for illustrations:

- *Figure 1 : Plan and section of the Kandariya Mahadeo temple, Khajuraho  
(Source : Adapted from “Temples of Khajuraho” by K.M.Suresh, fig. 3a, p.25)*
- *Figure 2 : Kandariya Mahadeo temple, Khajuraho  
(Photo courtesy : Rajendra Sharma, 2012)*

Example of caption for tables:

- *Table 1 : Demographics of people going to public places at Lucknow  
(Source : Survey by Author)*
- *Table 2 : A comparison of the heights of tall buildings of the world  
(Source : [www.skyscrapers.com](http://www.skyscrapers.com) accessed in June, 2020)*

*Please note : Tables are to be submitted as editable text and not as images.*

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Further, it is important that along with the manuscript, we receive an undertaking from you that the stated architect/ architectural firm is the author of the architectural projects mentioned in the article, and that IIA and JIIA is in no way responsible for any matter or dispute arising out of the publication of the same.

# **Category 2**

## **Instructions to Authors for Submission of Summaries of Research to JIA**

[Summaries of Dissertations & Thesis]

**Category 2**  
**Instructions to Authors for Submission of Summaries of Research to JIIA**  
[Summaries of Dissertations & Thesis]

**1. Submissions**

Prospective authors are welcome to send the summaries of their dissertations (2000-3000 words) at the level of B.Arch. & M.Arch., and theses at the Ph.D. level. These should be original and unpublished research for publication to [jiieditorial@gmail.com](mailto:jiieditorial@gmail.com).

Submission of an article will imply that it is original, unpublished and is not being considered for publication by any other journal. If the paper is accepted, the author will assign copyrights to the Journal of the Indian Institute of Architects (JIIA).

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There will be two Authors for the articles submitted in this category:

(a) The student or research scholar (main author) and (b) The guide/ supervisor (co-author)

The submissions will be emailed as attachments with the following FOUR components:

- i) MS Word file of only text of the article, including **numbered** captions for illustrations and tables. This file should **NOT** contain any images. All tables here should be editable text and not as images. Also include the biographies of the two authors (maxm. 500 words for each author).
- ii) Folder of jpegs of all illustrations (of at least 300 dpi)
- iii) PDF of the entire paper showing intended layout showing all illustrations and tables with respective captions.

**2. Length, style and format**

The length of papers should not exceed 2000 -3000 words. The paper must be written in English.

The language of the paper should be clear, concise and without unnecessary adjectives or repetitions. Unnecessary capitalizations should be avoided. It should only be used as is required grammatically at the start of sentences and for proper nouns. Do not use any bold lettering except for titles and subtitles. Italics may be used for sub-section titles (refer to the template) and for words in languages other than English. Please ensure that the meanings of these words is made clear in the text or stated within brackets.

Define abbreviations and acronyms the first time they are used in the text

You are strongly advised NOT to format the MS Word document in any way as they will be formatted while making the page layout for the JIIA issue. In case your submission has any such format, it may NOT be considered for publication.

Note: The paper must follow the structure:

1. Introduction
2. Methodology, case-studies and derivations thereof
3. Results/Findings
4. Discussion
5. Conclusions & Recommendations

### 3. Referencing in MS Word

Authors should use the APA style under the “References” tab of MS Word to cite their sources. This will also help the Editorial team in proofreading. DO not “convert” to text while submitting.

### 4. Illustrations and Tables

It is essential that the illustrations and tables are :

- i) Numbered sequentially in the order in which they are mentioned in the text.
- ii) It is compulsory to refer to all the illustrations and tables by their number in the text of the paper.
- iii) The caption for the illustrations should be ***below*** the Illustration
- iv) The caption for the tables should be ***above*** the Illustration
- v) The caption should follow this format: figure no., nomenclature of object/ building, location, date, description (if required) and source.

Example of caption for illustrations:

- *Figure 1 : Plan and section of the Kandariya Mahadeo temple, Khajuraho*  
(Source : Adapted from “Temples of Khajuraho“ by K.M.Suresh, fig. 3a, p.25)
- *Figure 2 : Kandariya Mahadeo temple, Khajuraho*  
(Photo courtesy : Rajendra Sharma, 2012)

Example of caption for tables:

- *Table 1 : Demographics of people going to public places at Lucknow*  
(Source : Survey by Author)
- *Table 2 : A comparison of the heights of tall buildings of the world*  
(Source : [www.skyscrapers.com](http://www.skyscrapers.com) accessed in June, 2020)

Please note : Tables are to be submitted as editable text and not as images.

### 5. Procedure for Publication

The primary decision for inclusion will be made by the Editor of JIA. The submitted articles may be accepted without revisions, or subject to revisions as suggested. Papers may be rejected on the basis of relevance or content.

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# **Category 3**

**Instructions to Authors for Submission of Research  
Papers to JIIA**



### Category 3

#### Instructions to Authors for Submission of Research Papers to JIIA

##### 1. Submissions

Prospective authors are welcome to send their original and unpublished research papers for publication to [jiaeditorial@gmail.com](mailto:jiaeditorial@gmail.com). Submission of a paper will imply that it is original, unpublished and is not being considered for publication by any other journal. Previously published articles or those presented at conferences should not be sent for publication. If the paper is accepted, the author will assign copyrights to the Journal of the Indian Institute of Architects (JIIA) in the format given.

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The submissions will be emailed as attachments with the following FOUR components:

- i) Title page with author names and a 50-word biographic note for each author (see format)
- ii) MS Word file of only text of the paper, including **numbered** captions for illustrations and tables. This file should **NOT** contain any images. All tables here should be editable text and not as images. Do not put author names or information in this document in any form.
- iii) Folder of jpegs of all illustrations (of at least 300 dpi). Also include author photo.
- iv) PDF of the entire paper showing intended layout showing all illustrations and tables with respective captions. This PDF will **exclude** names and biographies of authors.
- v) Report of plagiarism check (from Urkund or Turnitin) of not more than 10 % similarity has to be submitted by the author along with the paper.

##### 2. Length, style and format

- i) The length of papers should not exceed 2000 -5000 words. The paper must be written in English. The text should be divided into sections as per the template given.
- ii) The language of the paper should be clear, concise and without unnecessary adjectives or repetitions. Unnecessary capitalizations should be avoided. It should only be used as is required grammatically at the start of sentences and proper nouns. Do not use any bold lettering except for titles and sub-titles. Italics may be used for sub-section titles (refer to the template) and for words in languages other than English. Please ensure that the meanings of these words is made clear in the text or stated within brackets.
- iii) Glossary of terms, especially for terms of a local language, etc. may be added at the end of the paper for the reader's understanding.
- iv) The authors' names and details and biographies (maxm. 50 words for each author).
- v) Examples of styles of referencing are given in the template.
- vi) Define abbreviations and acronyms the first time they are used in the text
- vii) You are strongly advised NOT to format the MS Word document in any way as they will be formatted while making the page layout for the JIIA issue. In case your submission has any such format, it may NOT be considered for publication.

*Note: The paper must follow the structure:*

1. Introduction
2. Review of literature
3. Methodology
4. Results/Findings
5. Discussion
6. Conclusions & Recommendations

### 3. Referencing in MS Word

Authors should use the APA style under the “References” tab of MS Word to cite their sources. This will also help the Editorial team while proofreading. DO not “convert” to text while submitting.

### 4. Illustrations and Tables

It is essential that the illustrations and tables are :

- i) Numbered sequentially in the order in which they are mentioned in the text.
- ii) It is compulsory to refer to all the illustrations and tables by their number in the text of the paper.
- iii) The caption for the illustrations should be ***below*** the Illustration
- iv) The caption for the tables should be ***above*** the Illustration
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Example of caption for illustrations:

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- *Figure 2 : Kandariya Mahadeo temple, Khajuraho*  
(Photo courtesy : Rajendra Sharma, 2012)

Example of caption for tables:

- *Table 1 : Demographics of people going to public places at Lucknow*  
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(Source : [www.skyscrapers.com](http://www.skyscrapers.com) accessed in June, 2020)

Please note : Tables are to be submitted as editable text and not as images.

### 5. Procedure for Publication

The primary decision for inclusion will be made by the Editor of JIIA. If this is positive, the submission will then be sent to a suitable reviewer from the panel for comments, on a double-blind review basis. The decision from the Reviewers would be communicated to the author. The submitted papers may be accepted without revisions, or subject to revisions as suggested and re-refereeing before publication. Papers may be rejected on the basis of relevance or content.

In the first two cases, the author will be asked to make revisions, if necessary, and then re-submit. After final approval from the reviewers, the paper will be edited and proofread. The author may be contacted for editing advice in certain circumstances. This revised paper will be published after the necessary Copyright permission form has been signed and submitted. The format of the copyright permission will be sent to the author once the final paper is ready for publication.

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<https://indianinstituteofarchitects.com/>.

**Paper Title: Maximum Twenty Five Words: Calibri font size 12 bold; line Spacing: single, centre aligned**

**First Letter of Each Word Should be Capitalized (except for articles and prepositions)**

**Authors Name (first name is of the corresponding author)**

line 1: Professional position / Academic title

line 2 : dept.& name of organization/ faculty (with acceptable acronyms)

line 3 City, Country

line 4: e-mail address

**Authors Name (2<sup>nd</sup> author)**

line 1: Professional position / Academic title

line 2 : dept.& name of organization/ faculty (with acceptable acronyms)

line 3 City, Country

**Authors Name (3<sup>rd</sup> author)**

line 1: Professional position / Academic title

line 2 : dept.& name of organization/ faculty (with acceptable acronyms)

line 3 City, Country

=====

**Biographies** (maxm. 50 words for each author. Do not repeat the facts which have already been stated above)

**Author 1 :**

**Author 2 :**

**Author 3 :**

=====

**Acknowledgements**

Identify grants or other financial support, and its source, as was given for your research. Acknowledge colleagues or mentors who helped you to conduct your research or critiquing your manuscript. Do not acknowledge IIA or the reviewers and editors of JIA.

**Paper Title: Maximum Twenty Five Words:  
Calibri font size 12 bold; line Spacing: single, centre aligned  
First Letter of Each Word Should be Capitalized (except for articles and prepositions)**

### **Abstract**

An abstract is a brief but comprehensive summary of the contents of the paper. It is an essential part of your paper which enables the reader to understand its subject. The abstract need to follow the same chronology of information as the main paper. Indicates what methodology you have used for your results and how you are concluding these results. Do not make any paragraphs here. Do not use any bold letters here. Use sentence case. Do not use unnecessary capitalization. No citations should be included in the abstract. Your abstract should range from 150 – 200 words. Use Calibri font, size 12, line Spacing: single.

**Keywords** : lower case, commas in between, 4-6 words.

**Word Count** (of main text below the keywords)

### **1. Introduction**

#### *1.1 Introduce the Problem with its Background*

Presents the problem under the specific study of this paper and describes the research strategy. Do not label or title it. State the importance and implications of your study. IT is important that the gap in literature helps to perceive the importance of the sudy.

#### *1.2 Aim and objectives*

State the aim (research question), hypothesis (if any) and the objectives of your study in this order. Describe how these were derived from existing theories/ data and connect them logically. Explain how the research design permits the inferences needed to examine the hypothesis or provide estimates in answer to the question. State the scope and limitations of the study.

### **2. Literature Review**

Discuss the relevant related literature here, but do not give a detailed account of all historical data. Instead, a scholarly interpretation of previous work on the topic should be summarized. This should include pertinent findings, relevant methodology and major conclusions. Citations and credits to pertinent works only should be stated.

### **3. Methodology**

This section will describe how the study was conducted. Different kinds of studies will use different methodologies. A description of the methods you have used will help the reader to understand their appropriateness and the validity of the outcome.

It should elaborate the setting of the study, sampling strategy/ case study selection criteria; methods/ tools for data collection; documentation of data; data analysis framework.

#### *2.1 Sub-sections*

i) You may use sub-sections with titles in italics to give detailed information about the characteristics of the participants or subjects. Also give the criteria of inclusion or exclusion.

#### *2.2 Other Subsections*

Specify the research design and methods and measurement type used for each subject. Include the methods of data collection, whether by survey, questionnaires, case-study evaluation.

### **3. Results / Findings**

In this section, summarize the collected data and the analysis performed. Describe the data in detail to justify your conclusions. Mention all the results, including contradictory ones. Do not repeat all the data in the tables or illustrations. Emphasize the most important ones first.

#### **3.1 Analysis**

Add in sub-sections for the various levels and steps of analysis, which lead to your findings.

### **4. Discussion**

After stating the results, now evaluate and interpret the implications with respect to your aim/ hypotheses. Here, you can examine the results and draw inferences and conclusions. Emphasize any theoretical or practical consequences of the results.

Begin the Discussion section with a clear statement for your aim/ hypotheses and link the conclusions to these. Do not simply reformulate and repeat points already made. End the Discussion section with the importance of your findings. You may state the importance of the problem/ question (as stated in the introduction). Discuss your findings in the light of the literature review, highlighting the original contribution. Corroborations or contradictions with earlier studies, if any, may be mentioned.

(In case the Discussion is brief, you may combine it with the Results section and call it Results and Discussion.)

### **5. Conclusion & Recommendations**

Write the practical significance of the outcomes, what real-life phenomena might be explained by the results. What are the problems that may remain unresolved or may arise from your findings. One or two such areas of further research may be mentioned.

### **6. References**

*{Please note that the page numbers should be mentioned in the citations within the text of the paper.} Styles to be in the APA format.*

#### **i. Journal Article**

Appadurai, A., & Breckenridge, C. A. (1976). The South Indian Temple: Authority, Honour and Redistribution. *Contributions to Indian Sociology*, 10(2), 187-211. DOI to be mentioned.

#### **ii. Book**

Basham, A. (1968). *The Wonder that was India*. New Delhi: Rupa & Co.

#### **iii. Book Chapter**

Critchlow, K. (1991). Ch.XIV. Space: Plenum or Abyss. In K. Vatsyayan (ed.), *Concepts of Space: Ancient and Modern*. New Delhi: Indira Gandhi National Centre for the Arts.

#### **iv. Online Document**

Crocker, A. (2008). *The Temple as a Metaphor for the Journey Within*. Australia, Canada: ICOMOS. Retrieved April 10, 2021, from <http://www.icomos.org>.

#### **v. Official Document**

Government, U.H. (2013). *Construction 2025, Industrial Strategy: Government and Industry in Partnership*. (URN BIS/13/955). London: HM Government.

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Mention the copyright, such as one of the follows or as applicable:

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## 8. Captions for Illustrations and Tables

It is essential that the illustrations and tables are referred to by their number in the text of the paper.

### (A) Illustrations

<i>Figure 1 : Plan and section of the Kandariya Mahadeo temple, Khajuraho (Source : Adapted from "Temples of Khajuraho" by K.M.Suresh, fig. 3a, p.25)</i>
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<i>Figure 2 : Kandariya Mahadeo temple, Khajuraho (Photo courtesy : Rajendra Sharma, 2012)</i>
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### (B) Tables

<i>Table 1 : Demographics of people going to public places at Lucknow (Source : Survey by Author)</i>
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<i>Table 2 : A comparison of the heights of tall buildings of the world (Source : <a href="http://www.skyscrapers.com">www.skyscrapers.com</a> accessed in June, 2020)</i>
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## Transfer of Copyright Agreement

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