

THE INDIAN INSTITUTE OF ARCHITECTS

E-VOTING PORTAL

Member Login, Password Reset / First-Time Setup and Voting Process

IIA National Council Election 2026–2028

Quick Voting Flow

No.	Action
1	Open the IIA E-Voting Portal https://e-voting.indianinstituteofarchitects.com/
2	At Member Log in : Enter Member ID / Registered Email
3	Complete first-time OTP setup and sign in with password
4	Open Ballots → select “Vote now”
5	Select candidates for each position
6	Review all selections
7	Confirm Vote
8	Receive successful submission confirmation

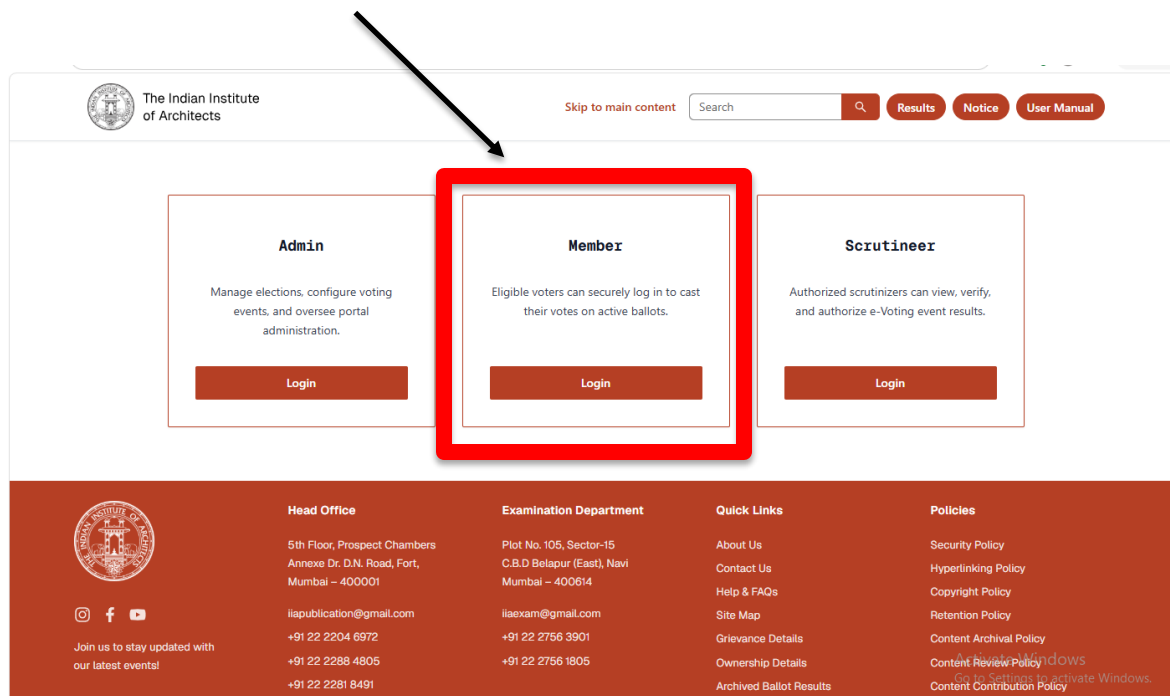
Important Instructions for Members

- Use only your own Member ID / registered email and password.
- For first-time access, check the registered email for the OTP sent by the portal.
- Keep the OTP and password confidential. Do not share them with any other person.
- Review all selections carefully before clicking “Confirm Vote”.
- Once the vote is successfully submitted and the ballot shows “Already voted”, do not attempt to vote again.
- If you face any login, OTP, password, or voting-related problem, please contact the official IIA support team designated for the election.
IIA Election Support: ☎ 022-22046972 / 22818491 / 22884805, Support Hours: 10:00 AM to 6:00 PM
- Avoid refreshing or closing the browser while a critical submission/confirmation message is being processed.

Member Login & First-Time Password Setup

Step 1 : Open the Member Login page : <https://e-voting.indianinstituteofarchitects.com/>

Select Member Login. The login screen will ask the Member ID / registered email.

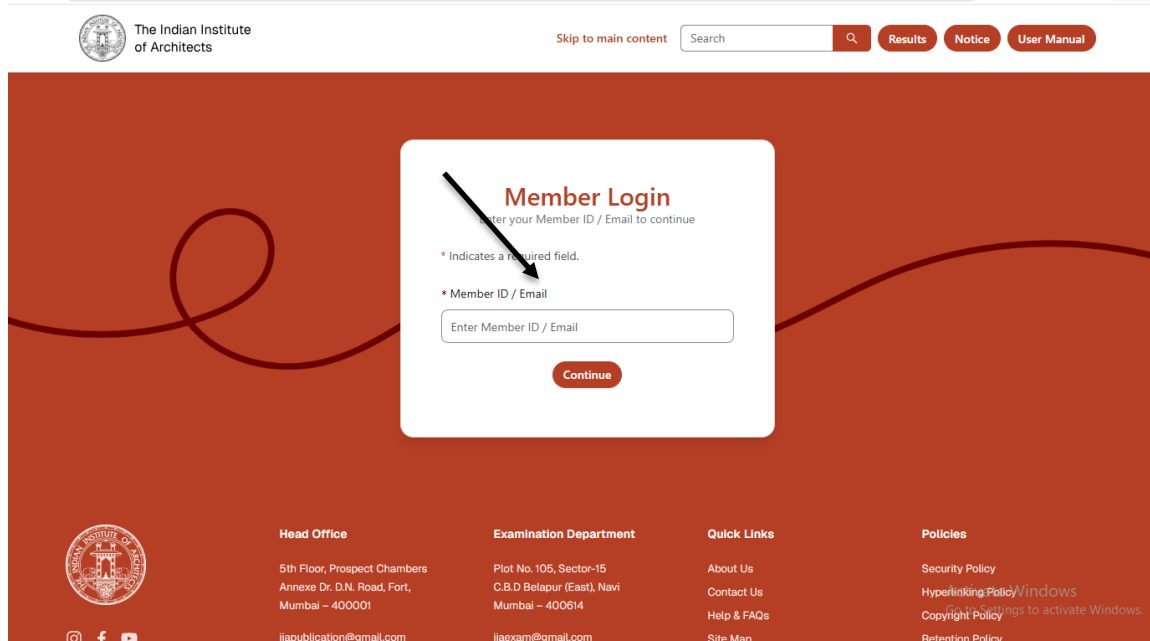


After entering membership number / registered email, click continue to receive OTP on registered email id.

Reference Membership Number Formats

For Associate Members: A00011-A00099, A00111-A00999, A01111-A09999, A10000-A99999

For Fellow Members: F00011-F00099, F00111-F00999, F01111-F09999, F10000-F99999



Step 2: First-time setup with OTP and new password

For first-time access, the portal displays that an OTP has been sent to the member's registered email. Enter the OTP received on that registered email address and also complete the new-password and confirm-password fields and use the password setup / login action shown on the portal.

The screenshot shows the 'First-time setup' page of The Indian Institute of Architects' E-Voting Portal. A white notification box at the top center states: 'First-time setup: OTP sent to your registered email.' Below this, the form includes a field for the 'One-Time Password (OTP)' with six input boxes. It also has fields for 'Create New Password' and 'Confirm Password', each with a password strength indicator. A 'Set Password & Login' button is at the bottom of the form, with a link for 'Change Member ID / Email' below it. On the left side of the form, three green boxes labeled 'OTP', 'NEW PASSWORD', and 'CONFIRM PASSWORD' have arrows pointing to their respective input fields. The page header includes the institute's logo, name, and navigation links like 'Skip to main content', 'Search', 'Results', 'Notice', and 'User Manual'. The footer contains contact information for the Head Office and Examination Department, quick links, and policies.

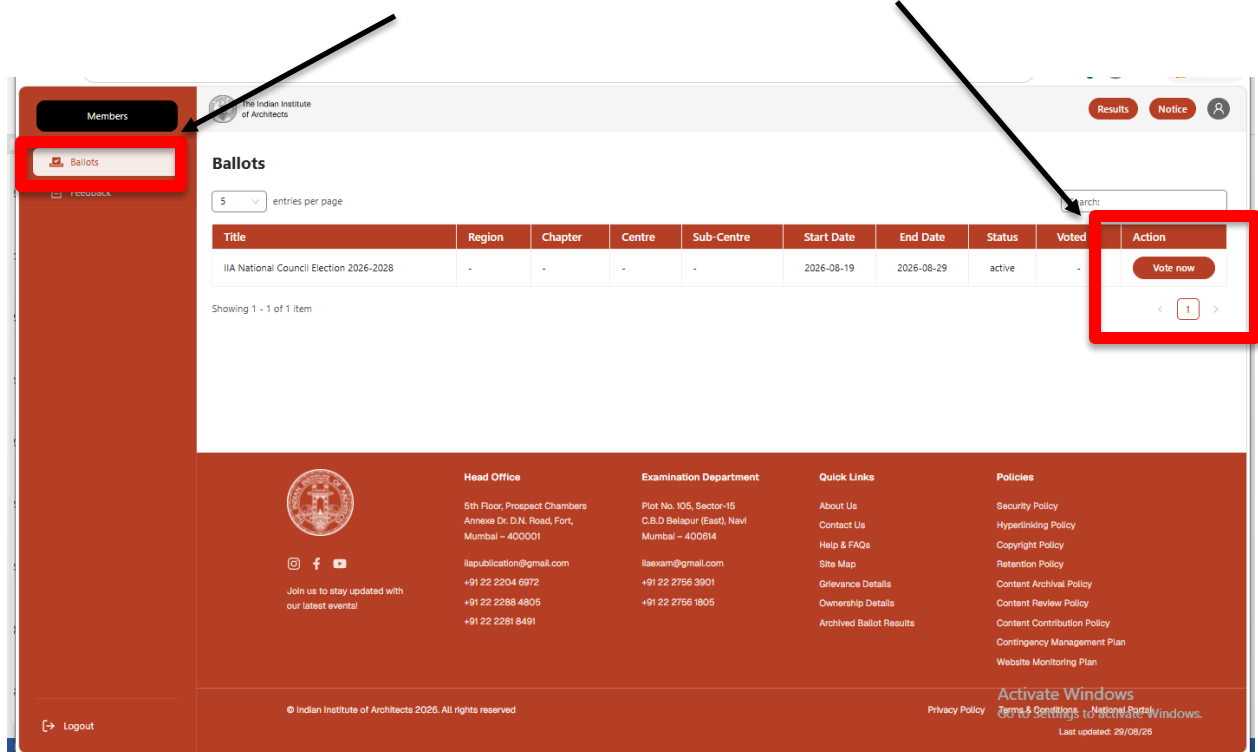
Step 3: Subsequent login

Return to Member Login and sign in using the Member ID / Email and the newly created password.

The screenshot shows the 'Member Login' page of The Indian Institute of Architects' E-Voting Portal. The page has a white login box centered on a dark red background. The box is titled 'Member Login' and includes the instruction 'Enter your password to sign in'. It features a 'Member ID / Email' field with a dropdown menu currently showing 'Member', and a 'Password' field with a toggle for visibility. A 'Forgot Password?' link is located below the password field. A red 'Login' button is at the bottom of the form, with a link for 'Change Member ID / Email' below it. The page header is identical to the previous screenshot. The footer contains the same contact and policy information, along with social media icons and a 'Join us to stay updated with' message.

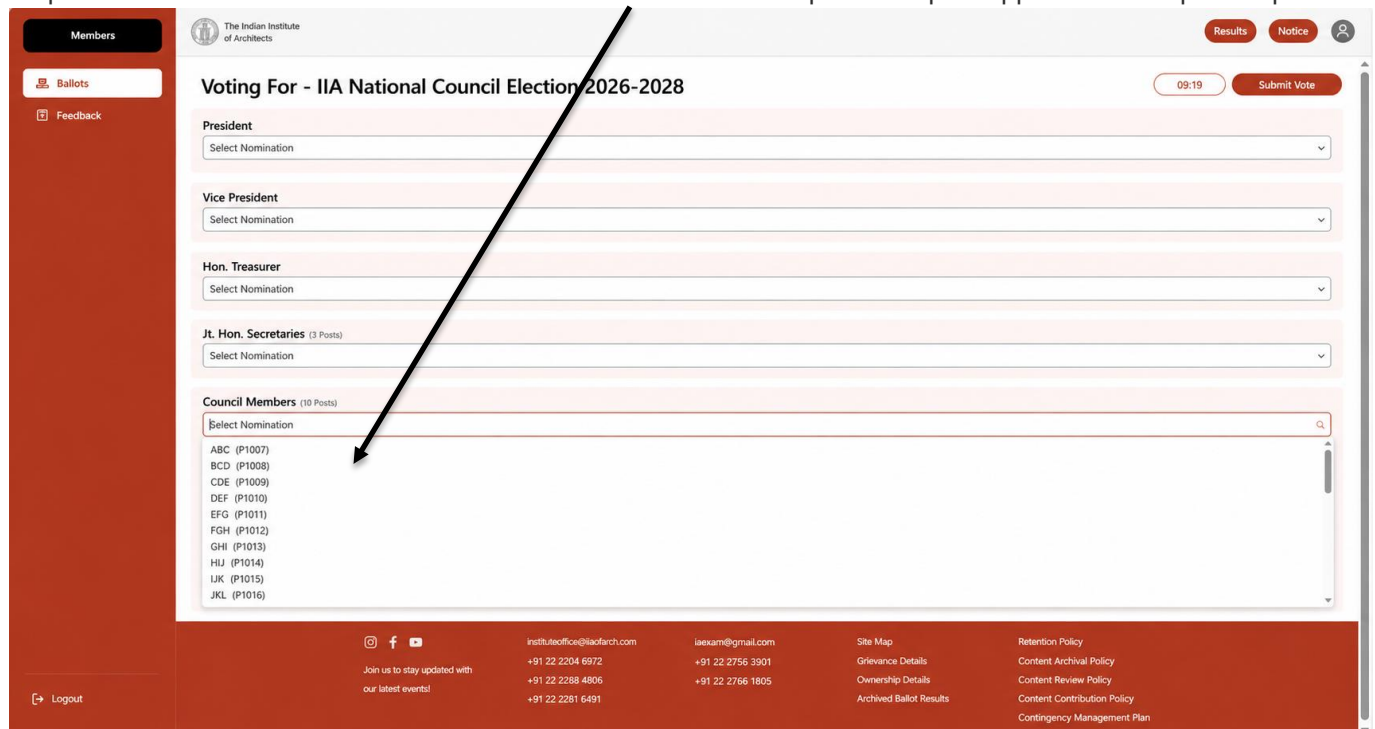
Accessing the Ballot

1. After successful login, open “Ballots”. The ballot list displays the election title, status and an Action button. Click “Vote now” against the active ballots



2. Casting the Vote

The voting page presents separate sections for each positions as shown in the supplied screenshots. Click on the dropdown to see the list of candidates and select the candidates as per no. of post applicable to respective position.



3. Review all selections

Before submission, carefully verify every selected candidate and ensure that the selections correspond with the permitted number of posts for each category.

Voting For - IIA National Council Election 2026-2028

08:45 Submit Vote

President
ABC (P1001)

Vice President
BCD (P1002)

Hon. Treasurer
CDE (P1003)

Jt. Hon. Secretaries (Choose up to 3)
DEF (P1004) X EFG (P1005) X FGH (P1006) X

Council Members (Choose up to 10)
GHI (P1007) X HIJ (P1008) X IJK (P1009) X JKL (P1010) X KLM (P1011) X
LMN (P1012) X MNO (P1013) X NOP (P1014) X OPQ (P1015) X PQR (P1016) X

Logout

Head Office
5th Floor, Prospect Chambers
Annexe, Dr. D.N. Road,
Fort, Mumbai - 400 001.

Examination Department
Plot No. 105, Sector-15
C.B.D. Belapur,
Navi Mumbai - 400 614.

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4. Confirm Vote

If all selections are correct, click “Confirm Vote”. If a correction is required, use “Cancel” to return to the voting form.

Voting For - IIA National Council Election 2026-2028

08:45 Submit Vote

Confirm Your Vote

President
• ABC (P1001)

Vice President
• BCD (P1002)

Hon. Treasurer
• CDE (P1003)

Jt. Hon. Secretaries (3 Posts)
• DEF (P1004) • EFG (P1005) • FGH (P1006)

Council Members (10 Posts)
• GHI (P1007) • HIJ (P1008) • IJK (P1009) • JKL (P1010) • KLM (P1011)
• LMN (P1012) • MNO (P1013) • NOP (P1014) • OPQ (P1015) • PQR (P1016)

Cancel Confirm Vote

Logout

Head Office
5th Floor, Prospect Chambers
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5. Submission confirmation

After successful submission, the portal displays a confirmation message that the vote has been successfully submitted and shows the system-recorded submission date/time.

The screenshot shows the 'Voting For - IIA National Council Election 2026-2028' page. A central modal box displays a green checkmark and the message: 'Vote Submitted Successfully! You have successfully submitted your votes for "IIA National Council Election 2026-2028" at 29 Aug 2026, 19:12:47 (NTP Server Time). Below the message is a 'Go to Ballots' button. The background shows the voting interface with dropdown menus for President (1 Post), Vice President (1 Post), Hon. Treasurer (1 Post), and Jt. Hon. Secretaries (3 Posts). At the bottom, there are links to 'Results' and 'Notice' in the top right, and a 'Submit Vote' button. The footer contains contact information, social media links, and a list of policies.

6. Verify ballot status

Return to the Ballots page and verify that the ballot is marked "Already voted".

The screenshot shows the 'Ballots' page. A table lists the election details. The 'Status' column shows 'active'. The 'Voted At' column shows '2026-08-29 07:12 PM'. A red box highlights the 'Already voted' button in the 'Voted At' column. An arrow points to the 'Already voted' button. The footer contains contact information, social media links, and a list of policies.

Title	Region	Chapter	Centre	Sub-Centre	Start Date	End Date	Status	Voted At
IIA National Council Election 2026-2028	-	-	-	-	2026-08-19	2026-08-29	active	2026-08-29 07:12 PM

End of E-Voting Process